



Guidelines for visitors

In Cylch Meithrin Y Felinheli we follow robust hygiene and infection control measures. We ask that you read and understand the rules below **before** you visit the site. If you have any questions you are welcome to contact the Cylch Leader on 07735 749799 or post@cylchmeithrinfelinheli.org.

1. If you have suffered symptoms of Covid 19 over the last 14 days, or have been abroad in the last 14 days, we ask that you rearrange your appointment after another 10 days have elapsed.
2. The door of the Cylch will be locked, we ask that you ring the bell when you have arrived and somebody will come out to meet you.
3. We ask that you wear a mask the whole time you are in the Cylch.
4. We will provide you with a closed box for your possessions and your coat, and will store it in a safe place in a closed room.
5. We will ask you to wash your hands with soap and water or hand sanitizer upon arrival at the Cylch.
6. In line with our usual rules, we will record your presence in the Visitors Book.
7. We will take your personal details for the purposes of Track and Trace, keeping them for a period of 21 days.
8. We will lead you to the relevant room, and we ask that you maintain a distance of 2 metres from staff at all times.
9. We ask that you do not touch anything in the Cylch, e.g. children, resources.
10. We will allow you to use a book or file, and we ask that you use your own writing pen whilst in the Cylch.
11. If you should use the toilet we ask that you sanitize the toilet, sink, taps, lights and door handle after you, whilst also following the hand washing procedures thoroughly.
12. We will not provide refreshments during your visit.
13. Should you develop symptoms after your visit to the Cylch or test positive for Covid19 we ask that you inform the Cylch as soon as possible.